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B.B.A. (Part - I) (Semester - I) Examination, 2013**HUMAN RESOURCE MANAGEMENT (Paper - I)****Sub. Code : 43927****Day and Date : Monday, 08 - 04 - 2013****Total Marks : 40****Time : 3.00 p.m. to 5.00 p.m.**

- Instructions :** 1) All questions are compulsory.
2) Figures to the right indicates full marks.

Q1) What is recruitment? Explain the various sources of recruitment. **[14]**

OR

Define Training and Explain the various methods of Training of workers?

Q2) Write short answer (Any Two): **[2 × 8 = 16]**

- Define HRM and Explain the importance of HRM.
- Explain the factors affecting Human Resource Planning.
- Explain the Needs and objectives of Training.
- What are the characteristics & Qualities of HR-Manager.

Q3) Write short note (Any Two): **[2 × 5 = 10]**

- Role of HR-Manager.
- Job analysis & Job description.
- Blank Application form & Interview.
- Distinguish between recruitment and selection.

